

## **Setting up a Free Zoom Account Instructions**

### **Step 1: Click “Sign Up”**

1. Look for a button or link that says **Sign Up, It’s Free**.
2. Click it.

### **Step 2: Type your birthday**

1. Zoom may ask for your birthday.
2. Pick your **month, day, and year**.
3. Click **Continue**.

### **Step 3: Put in your email**

1. Type your **email address** (the one you use for messages).
2. Click **Sign Up**.

### **Step 4: Check your email**

1. Open your email (Gmail, Yahoo, Outlook, etc.).
2. Look for a new email from **Zoom**.
3. Open it.
4. Click the button that says **Activate Account**.

### **Step 5: Make a password**

1. Type your **first name** and **last name**.
2. Make a **password** you will remember.
  - Use letters and numbers (and a symbol if it asks).
3. Click **Continue** or **Sign Up**.

### **Step 6: You’re done!**

1. Zoom might ask if you want to invite people.
2. You can click **Skip this step** if you want.
3. Now you have a free Zoom account!

**The Annual Meeting will be held on January 31, 2026 at 9 a.m. via a Zoom link - [HERE](#).**